

LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES

DATE: May 24, 2019

Call to Order: Meeting called to order by Dwayne Morris at 8:35 a.m.

Roll Call: Members of the committee present were: Dwayne Morris, Greg David, Brandon White, James Braugher

Others present were: Sheriff Paul Milbrath, Chief Deputy Jeff Parker, Corporation Counsel J. Blair Ward, County Administrator Ben Wehmeier

Absent: Kirk Lund

Certification of Compliance with open meetings law: County Administrator Ben Wehmeier certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the April 26, 2019 meeting minutes: A motion was made by Greg David, and seconded by Brandon White that the April 26, 2019 minutes be approved as printed. Motion carried.

Communications:

- Sheriff Milbrath shared that a number of thank you's have been received from citizens this past month.

Grants - Update of ongoing or new grants:

- The traffic safety grant is ongoing with Jefferson Police Department.
- Calvary Baptist Church donated \$1,500 collected on their Blue & White Sunday which will be used for the Detective Division's purchase of a Mobile ID system.
- Avon-Hi-Life of Johnson Creek will donate the additional amount needed to purchase a Mobile ID system, approximately \$300.
- Sheriff Milbrath will be looking into if the Sheriff's Office qualifies for an Alliant Energy grant of \$500 for search and rescue equipment for the Dive Team.
- Enbridge has a new grant program that the Sheriff's Office could qualify for of up to \$7,500 to be used for equipment for the SWAT Team.

Report from the Sheriff:

- Three Sergeants were promoted to Captain, with the first female captain ever at the Sheriff's Office. Detective Sergeant Margareta Gray will be the Jail Captain, Sergeant Travis Maze will be the Patrol Captain, and Detective Sergeant Don Hunter will be the Administrative Captain.
- The Sheriff's Office is losing one deputy the end of the month. Recruitment of new deputies continues to be challenging.

Update of Communications Project:

- The Sheriff's Office is at the final stages of being able to solicit bids for the upgrade of the communications system. Due to the small market of the project, availability of contractors and the size of the project, there will be very few companies that bid on the project for Jefferson County.
- The first phase of the project will be an upgrade of the system to include the infrastructure and microwaves at the tower sites.
- The next phase will be purchasing the hardware for public safety agencies in Jefferson County such as portable equipment for the vehicles.
- The timeframe for choosing the vendor for the final stage of the project is expected to be near the end of 2020. The total cost for the project is estimated to be \$9 million, with Jefferson County's portion estimated to be \$3.8 million.

Review monthly bills and financial items (March & April): – The committee approved the monthly recap reports for March 2019 bills in the amount of \$148,613.25 and April 2019 bills in the amount of \$167,856.32. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: The Sheriff's Office is operating at 33.55% of the budget which is approximately \$191,000 over budget; however, this is in part due to the beginning of the year purchases. This number will even out as the year progresses. The jail is over budget due to overtime pay required because of being understaffed. Patrol is under budget which helps even out the jail overages.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

The Committee received a report on jail assessment fund purchases for the month totaling \$3,871.90. Payment was made to US Foods for the dishwasher monthly lease payment in the amount of \$271.90 for March and April, and the Jefferson County Literacy Council in the amount of \$3,600 for jail inmate instruction for March and April. No action was taken.

The Committee received an additional report on future jail assessment fund purchases not to exceed \$6,695 for the cost of placing cameras in the jail where there are not any currently. There is a quote from Corporate Systems for \$5,695 that will cover the cost of pulling the cable from the telephone room to the jail in addition to purchasing one new camera. The Jefferson County MIS Department has also quoted the Sheriff's Office \$1,000 for the cost to purchase licenses and to have the cameras placed onto the County's server with the other cameras.

The jail assessment balance at the end of April is \$228,922.17.

Discussion on potential items for the June 28, 2019 meeting agenda:

None.

Next meeting date: June 28, 2019.

Adjourn: A motion made by Greg David to adjourn at 9:55 a.m., was seconded by Brandon

White. Motion carried.